



Dear **Ancillary** Provider,

Welcome to the Ancillary Provider Credentialing and Contracting process!

If you do not already have a Facility/Provider Record ID established with Blue Cross and Blue Shield of Texas that matches your billing information (Billing NPI and Tax Identification Number), you must complete the [Ancillary Provider Record Request Form](#) first, located under the **Provider Onboarding Process** on our [How to Join /Network Participation](#) page, to set up your BCBSTX Provider Record ID.

Obtaining a BCBSTX Facility/Provider Record ID does not automatically activate the Blue Choice PPOSM, Blue EssentialsSM, Blue Advantage HMOSM, Blue PremierSM, MyBlue HealthSM, Blue Cross Medicare Advantage (HMO)SM, Blue Cross Medicare Advantage (PPO)SM and/or Medicaid (STAR), CHIP and STAR Kids networks.

Claims will be processed out-of-network until the provider has been approved and activated in the network. If you wish to be a contracted provider, you will need to complete the **Credentialing/Recredentialing Ancillary/Hospital Provider Questionnaire** located under the **Credentialing and Contracting Process for Ancillary Providers** section of the [How to Join/Network Participation](#) page and include the licensing, liability insurance, accreditation and additional information requirements included below.

FREE STANDING IMAGING CENTER CREDENTIALING CRITERIA CHECKLIST

Please return the following documents along with your signed the Credentialing/Recredentialing Ancillary/Hospital Provider Questionnaire:

License & Registration: A current copy of the following for the applicable licenses and registrations from the Texas Department of State Health Services

- Certificate of Equipment Registration
- Radioactive Materials License

Insurance: A current Certificate of Professional Liability including:

- Policy Number,
- Effective and Termination Dates, and
- Liability Coverage of **\$500,000 per Occurrence and \$1,000,000 Aggregate.**

Accreditation: A current Certificate or Letter of Accreditation from one of the Accreditation Programs below:

Mammography Services:

- Current American College of Radiology (ACR); and
- Current certification by FDA or Department of State Health Services (DSHS); and
- Certificate of Equipment Registration for Mammography, only required if separately certified by the FDA

CT / MRI/Nuclear Medicine/PET: Accreditation from one of the following:

- The American College of Radiology (ACR);
- The Intersocietal Accreditation Commission (IAC); or
- The Joint Commission (JC);

Ultrasound Accreditation: Accreditation from one of the following is preferred but not required:

- The American College of Radiology (ACR); or
- American Institute of Ultrasound Medicine(AIUM)

Nuclear Medicine Services: Accreditation from one of the following is required:

- The American College of Radiology
- The Intersocietal Accreditation Commission; or
- The Joint Commission;

NPI Confirmation: An Official Document confirming your current NPI

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Please submit above required documents along with completed Credentialing/Recredentialing Ancillary/Hospital Provider Questionnaire within 30 days to:

Email: AncillaryContracting_SCT@BCBSTX.com